



Fleetwood Town Council

Onward to a Better Future

Fleetwood in Bloom Committee Meeting

Monday 8th July 2024

In the Office at 122 Poulton Road at 6pm

Minutes

104	Opening of the meeting – <i>Chairman</i> Cllr Cheryl Raynor (Chairman) opened the meeting and welcomed all in attendance. Present: Cllrs Raynor, Martin, Swatton, Nicholson and the Clerk Irene Tonge.
105	To receive apologies for absence – <i>Chairman</i> Apologies received and accepted from Cllr Kuruvacadua and Cllr Belshaw.
106	To record Disclosable Pecuniary Interests from members (including their spouses, civil partners, or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein – <i>Chairman</i> None declared
107	To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters – <i>Chairman</i> None declared
108	To consider and approve the minutes of the Fleetwood in Bloom Meeting, held on 5 th June and for the Chairman to sign them – <i>All</i> Approved
109	To remind all members to take note of the standing guidance at Appendix A (below) – <i>Chairman</i> Noted.
110	To note the updated Budget Sheet (to be sent by email) - <i>All</i> Noted.

111	To discuss and agree a budget for replanting of 2 Bloomer Boats – <i>All</i> A £300 budget was suggested and approved – unanimous.
112	To consider and approve credits for volunteers and to update the meeting regarding training (deferred from previous meeting) – <i>CEDO</i> As the CEDO was not in attendance this item was ^{delegated} approved until the next meeting.
113	<p>For general discussion:</p> <ul style="list-style-type: none"> • Discuss a mission statement for our Facebook Page. To pass to CEDO to provide for the next meeting. Action - CEDO • Tram stop planters – it was discussed and all agreed no time to do. • Town sign planters. Action - Cllr Martin to Chase and report back. • Bunting. It was discussed and agreed just on boats for now. Action CEDO • Discuss seating, fixtures, and fittings along Lord Street. A budget of £1900 was set at previous meeting. Action - Cllr Raynor to speak to John and report back to committee members. • Hanging basket structure needs replacing . Action - CR to contact Roat iron company(ies) and report back to committee. • Authorise purchasing 12 new wall basket liners. Completed. • Ordering Autumn bedding plants. Completed • Authorise purchase of trailing plants for large black planters . Completed • Lancashire Community Orchard Grant. Ongoing • Authorise a budget for payback to make planters in the wards without planters. A £600 budget was proposed bt Cllr Raynor and seconded by Cllr Martin – approved unanimous. • Authorise a printing budget for Guess the Word quiz sheets for the bug hunt at the Memorial Park Fun Day and buying a few boxes of Freddos and mini magnifying glasses for prizes. It was proposed to purchase all the above by Cllr Raynor and seconded by CEDO. Now completed. Completed.

	<ul style="list-style-type: none"> Update from CEDO about application for the bug hunt and risk assessment for the Memorial Park Fun Day. <p>CEDO confirmed – all is complete</p> <p>All committee members agreed to meet at the Memorial Park for 9.00am</p>
114	<p>To consider and approve a date, time, and venue for next meeting – Chairman</p> <p>Next meeting will be 5 August 2024 at 6pm in the office.</p>

APPENDIX A

Standing Guidance for Fleetwood in Bloom Committee Business

1. All decisions resulting in actions to be taken by council staff or individual members to be made from an agenda item, approved by majority vote, and brought in good time to carry out the committee's request.
2. Action points may be given to office staff directly. Any actions for other individuals who are not committee members should be taken by a member to approach that person, i.e. "The Chairman to ask Cllr xxx to assist with seeking volunteers for planting".
3. Any financial or legal issues to be discussed and agreed on in an open and publicly accessible meeting of the committee. Decisions on these matters cannot be made by email or in private meetings. Any issues or uncertainties should be referred to the clerk for advice.
4. All proposals involving a cost of over £300 normally require at least 3 quotes to be obtained, and sufficient time must be allowed for staff to obtain for the quotes, for the committee to consider. Committee members should discuss with the clerk who will be happy to provide advice on the way forward.

